



Minutes of the Beachamwell Parish Council Meeting held on Tuesday 12th March 2024 at the rising of the Annual Parish Meeting in Beachamwell Village Hall

Present: Councillors J Cooper, C Fiend, D Lambert, G Siddons, M Warner.

Clerk: Sarah Hunt

1. Apologies

None.

The resignation of Cllr P O'Donnell was noted by the meeting. Thanks were expressed to Mrs O'Donnell for her service to the community.

2. Co-option of new Councillors.

No applicants.

3. Declarations of Interest

None.

4. Minutes

The minutes of the meeting held on Tuesday 9th January 2024 were AGREED as a true and correct record and signed by the Chair.

5. Public forum

5.1 Apologies were received from County Councillor Fabian Eagle.

5.2 District Councillor Peter Wilkinson offered Apologies and had made his report to the preceding Annual Parish Meeting.

5.3 No members of the public were present.

6. Updates on items not elsewhere on the agenda.

6.1 The loan defibrillator has been returned, it was a battery issue with the original unit that has now been rectified.

7. Highways

Local flooding has caused issues. Several cars have been stranded in the water – there is nowhere for it to drain, fields both sides of the road are also flooded. Cllr Siddons to check that flood warning signs are still in place. Clerk to put reporting details onto facebook and website.

8. Governance and administrative matters.

8.1 It was AGREED to adopt the Privacy Policy as presented.

8.2 Correspondence from Lucas Wyllys received, Clerk to action the signing of application ST3 to enable registration of the village green.

8.3 Noted that the Council has applied for the FOC Civic Portrait of H M The King for display in the Village Hall.

8.4 Noted that the publication scheme on the website has been updated to include the Clerks contact details.

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- 8.5 It was AGREED to adopt the Data Protection Policy as presented.
- 8.6 It was AGREED to adopt the Planning Protocol as adopted.
- 8.7 NOTED that the Clerk will be on annual leave from Monday 29th April to Friday 10th May 2024. Out of office will be on phone and email directing queries to the Chair.

9. Parish Council assets

- 9.1 The meeting RECEIVED the tree survey on village green and instructed the Clerk to obtain quotations for necessary works.
- 9.2 The Speed report from SAM2 camera was RECEIVED – main issues are late at night and early in the morning.

10. Correspondence

- 10.1 Breckland District Council – email – Local Validation List consultation. NOTED.
- 10.2 Norfolk County Council – notification of two deposits into the Register of Deposits and Declarations – D24.04 and D 24.05. NOTED.
- 10.3 Norfolk County Council – notification of two deposits into the Register of Deposits and Declarations – D24.01 and D 24.02. NOTED.
- 10.4 Norfolk County Council – notification of submission of the Norfolk Waste and Minerals Plan. NOTED.
- 10.5 Felling licence consultation - 017/4290/2023 Kelston Farms Ltd. Clerk to frame response over concerns that this is complete clearance, request replanting, comment on impact to local ecology, environment and amenity. Tree Preservation Order information to Facebook.

11. Finance

- 11.1 The bank reconciliation to 12th March 2024 was received by the meeting and signed by Cllr G Siddons to confirm bank balances had been checked;

Community Account ending 6620	£7,768.88
Premium Account ending 6639	£10.00
Unity Bank Savings ending 0700	£ 0.00
Unity Bank Current ending 0690	£2,881.27
Total cash on hand	£10,660.15
- 11.2 It was RESOLVED to make the payments as at Annex A. PROPOSED Cllr Cooper, seconded Cllr Lambert. April salary payment delegated to signatories and Clerk – new year's HMRC software not yet available.
- 11.3 Closure of Barclays account. Three forms have now been completed and posted to Barclays. No response. Cheques drawn on account to move balance across to Unity.
- 11.4 Update on signatories of Unity. Remain Cllrs G Siddons, D Lambert, Mrs P O'Donnell.
- 11.5 NOTED that the S137 payment allowance for 2023/24 is £9.93/elector – a total of £2929.35 for the financial year. To note that the allowance for 2024/25 is 10.81/elector – a current total of £3188.95. 295 electors currently.
- 11.6 NOTED that the interim Internal Audit has been completed – Awaiting updated report following additional information provided.

12 Planning

- 12.1 To consider consultee response to planning applications received from Breckland District Council:
 - 12.1.1 3PL/2024/0193/VAR – Park House, The Street. Variation of Condition 2 to 3PL/2023/0600/HOU – Amend the approved drawings for the Garage and Annexe to be relocated. No comment.
- 12.2 To receive notification of decisions made by Breckland District Council:
 - 12.2.1 See 12.3.1 and 12.3.2.
- 12.3 Responses sent between meetings:
 - 12.3.1 3PL/2024/0103/LB – 26 The Street, Beachamwell. Installation of an electric vehicle charging point. 'No objections provided the installation does not impinge in any way on the footway or highway. APPROVED.
 - 12.3.2 3PL/2024/0102/HOU – 26 The Street, Beachamwell. Installation of an electric vehicle charging point. 'No objections provided the installation does not impinge in any way on the footway or highway. APPROVED.
 - 12.3.3 TRE/2024/0025/TCA – Park House, The Street. T1 Beech – Dieback of crown extents. Tree is in decline and in a high target area – Fell and replant. No comment.

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13 Next Meeting.

To receive receipts and make payments to G Siddons for 2 x bags of gravel at £40/tonne and one bag of postcrete.

All meetings take place in the Village Hall:

May 14th Annual Parish Council Meeting at 7pm
July 9th at 3pm
September 10th at 3pm
November tbc

The meeting closed at 8.29pm.

DRAFT

Payments for Authorisation 12th March 2024 Meeting of Beachamwell Parish Council

Sarah Hunt	Payroll + WFH - March	£339.77		£339.77
Sarah Hunt	Payroll and WFH - April (no mtg)	tbc		tbc
Viking Direct	Stationery/stamps	£69.20	£3.86	£73.06
HMRC	to end March	£78.40		£78.40
HMRC	to end April	tbc		tbc
Village Hall	Hall Hire - March	£12.00		£12.00
Lucas Willlys	registration of village green	£586.60		£586.60
scribe	Annual Accounts package	£111.55	£22.31	£133.86
Ravencroft Trees	Survey on village green	£255.00	£51.00	£306.00
Sarah Hunt	Telephone top up	£10.00		£10.00
		£1,462.52	£77.17	£1,539.69