

Beachamwell Parish Council Meeting will be held on Thursday 14th September starting at 3.30pm in Beachamwell Village Hall

Members of the Council are hereby summoned to attend, members of the public and press are welcome to attend.

Sarah Hunt

Locum Parish Clerk

AGENDA

8th September 2023

1. Apologies

To consider apologies for absence.

To note the resignation of Richard James. The vacancy is being advertised from 14th September 2023.

2. Declarations of Interest

To receive declarations of interest and to consider any requests for dispensations.

3. Councillor Vacancies

To consider co-option of councillors for the three remaining vacancies.

4. Minutes

To approve the minutes of the meeting held on Monday 10th July 2023.

5. Public forum

5.1 County Councillor Fabian Eagle.

5.2 District Councillor Peter Wilkinson

5.3 Members of the public.

6. Updates on items not elsewhere on the agenda.

For information only, no decisions may be taken under this item.

6.1 Telephone Box Refurbishment. Update. Cllr Siddons.

6.2 'Lychgate' style protective roofed structure over memorial stone. Awaiting a quotation from S & L Restorations.

6.3 Registration of the Village Green with the Land Registry – ongoing.

6.4 To note that the grit bins are on the asset list for Norfolk County Council and are therefore not Parish responsibility.

6.5 Dog bin label – purchased.

6.6 Defibrillator Pads have been replaced.

6.7 To confirm the filing cabinet is in the Clerk's possession.

6.8 Updating bank address to Locum Clerk and online access. Ongoing.

7. Highways

7.1 To note receipt of the 2024/25 50/50 Funding invitation from Norfolk County Council. To consider any suitable projects.

8. Governance and administrative matters.

8.1 Second laptop quote to be provided, budget up to £500 – office professional quote to be included. Cllr G Siddons.

9. Parish Council assets

9.1 Dog Bin Installation NCC permission granted on Corner of Old Hall Lane/All Saints Way – to decide next action.

9.2 Parking issues on the Village Green.

10. Correspondence

10.1 Email – an invitation to mark D Day 80 on 6th June 2024. National Beacon Lighting.

10.2 To receive advise from Norfolk alc and note that no permission was necessary for the church to lay the cable across to the church.

10.3 Email – Breckland Community Enabler – to consider attendance at a Parish Council Meeting.

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11. Finance

- 11.1 To receive bank reconciliation.
- 11.2 To authorise payments as at Annex A and note receipts.
- 11.3 To consider insurance quotations if available to the meeting. To agree policy. Expiration date 1st October 2023.
Zurich - £304.00.
- 11.4 Bank Signatories are currently: Cllr R James, D Lambert, P O'Donnell. Sharon Sweet Clerk still has internet access.
To agree signatories and amendments to bank mandate or alternative banking solution – Unity bank £6.00/month.
- 11.5 To consider quotations received for Tree Survey of Village Green:
CGM – not received at issue of agenda.
Ravencroft Trees – £255.00.
Golden Tree Surgeons – not received at issue of agenda.
- 11.6 To note PKF have registered the Council's notification of exempt status – 23.7.23.

12. Planning

- 12.1 To consider consultee response to planning applications received from Breckland District Council:
 - 12.1.1
- 12.2 To receive notification of decisions made by Breckland District Council:
 - 12.2.1 3PL/2023/0682/F – Garden Land Park House, The Street, Beachamwell, PE37 8BD. Erection of dwelling with new vehicular access. PERMITTED.
 - 12.2.2 3PL/2023/0600/HOU – Park House, The Street, PE37 8BD. Proposed removal of conservatory, provision of new front and rear extensions, reinstatement of roof and internal structures following fire damage. Provision of new garage and first floor annexe structure with balcony, outside staircase and new entrance gates and fencing (Householder). PERMITTED.
 - 12.2.3 TRE/2023/0179/TCA – Malthouse Farm, Old Hall Lane, PE37 8BG. T1 and 2 Yew reduction in line with BS3998 (200) reduce back to appropriate points 2-3m (reducing over extended limbs into main crown. Long term maintenance plan to reduce wind loading and to maintain trees within boundary.
T3 Yew sectional fell, clear and cut to near ground level, stump grinding to allow future planting. Yew is located next to structure (dwellings) structure damaged and black mould due dysfunctional growth in crown with medium limb failures/hazard beams (Tree Work App CA). No Objection.
- 12.3 Breckland District Council – Local Plan. To consider attendance at a preview session, 13.9.23 at 6.30pm, Dereham Memorial Hall or 19.9.23 at 6.30pm, The Guildhall, Thetford.
- 12.4 Local Validation List consultation. To consider response.

13. Administrative matters.

- 13.1 To receive and agree Risk Assessment.
- 13.2 To note brackets returned to Westcotec and credit received. £62.40.

14. Next Meeting.

- 14.1 To receive items for inclusion on the next agenda
 - 14.1.1 Risk Management Review. To include SAM 2.
 - 14.1.2 To review Financial Regulations.
 - 14.1.3 To review Standing Orders.
 - 14.1.4 To review insurance cover against assets.
- 13.2 To agree date – currently scheduled for November 13th. locum clerk unavailable – to consider November 14th.

To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972 that the public and press be excluded from the meeting on the grounds that it could involve the likely disclosure of private and confidential information.

16. Staffing matters.

- 16.1 To consider recruitment matters and timescale.

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