



# Beachamwell Parish Council



To: Members of Beachamwell Parish Council

You are duly summoned to attend a meeting of Beachamwell Parish Council to be held at 7.30pm on Monday 16<sup>th</sup> January 2023 at Beachamwell Village Hall.

*S Sweet*

Sharon Sweet  
Clerk to Beachamwell Parish Council

Date: Tuesday 10<sup>th</sup> January 2022

## Public Attendance

Members of the public and press are welcome to attend.

If attending, please adhere to any Covid-19 government guidance at the time of the meeting.

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### 1. Council matters

**1.1 Apologies**, to receive and approve as required

**1.2 Conflict of interests**, to receive declarations if relating to any items to be discussed

**1.3 Dispensations**, to grant any written requests if required

### 2. To appoint Clerk and Responsible Financial Officer

### 3. Approve minutes

- 14<sup>th</sup> November 2022

### 4. Public participation

### 5. Reports and correspondence

### 6. Planning

#### 6.1 For parish council consultation, following planning application to district council.

3PL/2022/1382/HOU (12<sup>th</sup> January)

Proposed single storey flat roofed rear extension with new window added to the existing East elevation

BEACHAMWELL: 5 Church Walk

3PL/2022/1330/F (23<sup>rd</sup> December, extended to 10<sup>th</sup> January)

Conversion & extension of an existing home-office to a new residential dwelling.

BEACHAMWELL: 3 Drymere

#### 6.2 Planning applications, district council decisions (for information only)

3PL/2022/1153/HOU

Proposed extension to side of property.

BEACHAMWELL: 9 Drymere

Parish council: no objections

District council: Permission

### 7. Finance

#### 7.1 bank statements and reconciliations, for approval

#### Current account

	Closing Balance as per bank statement 9 <sup>TH</sup> December 2022		£10405.42
	Less unrepresented cheques:		
100819	Hall hire		12.00
100822	Hall hire		12.00
100825	Hall hire		12.00



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100828	Hall hire		12.00
100829	Arborist		804.00
100831	WEL medical – defib. pads		55.08
		Net Balance as at 10 <sup>th</sup> October 2022:	<b>£9498.34</b>
	The net balance reconciles to the receipts and payments account for the year as follows:-		
		Opening Balance 1st April 2022:	£7111.65
	Add receipts in year		£7268.00
	Less payments in year		£4881.31
		Closing balance as at 9 <sup>th</sup> December 2022:	<b>£9498.34</b>

## Reserve account

	Closing Balance as per bank statement 19 <sup>th</sup> December 2022		£3174.42
	Less unpresented cheques:		
			<b>£3174.42</b>
	The net balance reconciles to the receipts and payments account for the year as follows:-		
		Opening Balance 1st April 2022:	£2883.53
	Add receipts in year		£290.89
	Less payments in year		£0.00
		Closing balance as at 10 <sup>th</sup> October 2022:	<b>£3174.42</b>

## 7.2 Payments, for approval

Date	Payee/Reason	Cheque No.	Amount	Signatories	Approval
14.11.22	CANCELLED (WESCOTEC)	100832	Incorrect		
09.01.23	Wescotec	100833	TBC		
09.01.23	Village hall hire	100834	£12.00 (£6 p/h)		
09.01.23	Clerk sal. and expenses (Nov. & Dec.)	100835	£352.76		
09.01.23	HMRC - reimbursement	100836	£85.00		
09.01.23	Ward signs - reimbursement	100837	£108.00		
09.01.23	Scribe renewal	100838	£133.86 <sup>1</sup>		
09.01.23	New clerk sal and exp.	100839	TBC		
09.01.23	Jubilee Tree - reimbursment	100340	TBC		

**7.3 Budget monitoring 2022/23, budget and precept 2023/24** discuss and action as required.

**7.4 Banking mandate** approve adding the RFO to the banking mandate for viewing accounts and authority to deal with the bank on behalf of the Council

## 8. Matters to be addressed

**8.1 Jubilee tree**, to receive updates and decide on any further action if required.

**8.2 SAM2**, to receive updates and decide on any further action as required.

**8.3 Dog waste bin installation to All Saint's Way**, discuss and decide on any further action as required.

**8.4 Scribe**, to discuss and decide on renewal.

<sup>1</sup> See agenda item 8.4



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**8.5 Gritting to road in Drymere**, to discuss and decide on action as required.

**8.6 Broadband infrastructure in Drymere**, to discuss and decide on action as required.

**8.7 Internal auditor**, to discuss and decide on action as required.

## **9. Council operational matters**

**9.1 Policies**, to consider, approve and set review dates as required.

- Asset register (adoption)
- Risk management (review)

**10. Meeting details**, to confirm or amend as required.

Confirm next meeting **Monday 13<sup>th</sup> March, 7.30pm at Beachamwell village hall**

## **11. Employment matters**

*To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972 that the public and press be excluded from the meeting for item 10.2 on the grounds that it could involve the likely disclosure of private and confidential information.*

**11.1 Staffing** - To discuss & consider staffing contractual arrangements