



Beachamwell Parish Council



Minutes of Beachamwell Parish Council held at 7.30pm on Monday 14th November 2022 at Beachamwell Village Hall.

Present: Cllr James, Cllr Lambert (vice-chair), Cllr O'Donnell, Cllr Siddons
Claire Prentice (clerk/RFO)
Cllr Wilkinson (District Council)
0 member of public

1. Council matters

1.1 Apologies, to receive and approve as required

None

1.2 Conflict of interests, to receive declarations if relating to any items to be discussed

None

1.3 Dispensations, to grant any written requests if required

None

2. Approve minutes

- 12th September 2022
Approved. Signed by chair.

3. Public participation

Cllr Siddons reported on behalf of several members of public.

1. Installation of dog waste bin at the end of All Saint's Way before the gravel track.

Clerk to investigate and present findings for next meeting.

2. Shingham Phonebox queries raised over what is to happen to it.

To be discussed on item 7.4

3. Marham airbase meal.

Names have been collected and passed on. A few spaces were still available. Cllr Siddons to oversee the collection of names in 2023.

4. Reports and correspondence

Cllr Wilkinson reported that the household support fund from Breckland District Council is open until March 2023 at the moment. It is a household support fund to help with the cost of living. Households can claim upto £300 in a 6 month period. Applications will only be accepted from professional partners, no self referrals will be accepted. If any one is in hardship they should contact Cllr Wilkinson or if they are working with social workers or similar they should be directed appropriately.

<https://www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/help-with-living-costs/household-support-fund>

Inspiring communities funding is still open till 6th Dec. 2022 and it will re-open again in March 2023. It is funding for new play equipment, tables and chair, etc. This is a match funding scheme. Cllr Wilkinson should be contacted as he will send supporting documents for the application.

<https://www.norfolkfoundation.com/funding-support/grants/groups/breckland-council-inspiring-communities/>

Speaking as a governor of Queen Elisabeth Hospital, Kings Lynn. There is a planned volunteer recruitment event to be held on 17th November 2022 at Kings Lynn town hall.

<https://gehklmediahub.com/2022/11/07/calling-all-volunteers-to-support-geh-this-winter-and-beyond/>



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5. Planning

5.1 For parish council consultation, following planning application to district council.

3PL/2022/1153/HOU

Proposed extension to side of property.

BEACHAMWELL: 9 Drymere

No objections.

5.2 Planning applications, district council decisions (for information only)

None

6. Finance

6.1 bank statements and reconciliations, for approval

Current account

	Closing Balance as per bank statement 10 TH October 2022		£12779.19
	<u>Less unrepresented cheques:</u>		
100819	Hall hire		12.00
100822	Hall hire		12.00
100823	Clerk sal and expenses		587.40
100824	Internal auditor		50.00
100825	Hall hire		12.00
100826	Clerk sal. and expenses		546.00
100827	Insurance		210.67
	Net Balance as at 10 th October 2022:		£11349.12
	The net balance reconciles to the receipts and payments account for the year as follows:-		
	Opening Balance 1st April 2022:		£7111.65
	Add receipts in year		£7268.00
	Less payments in year		£3030.53
	Closing balance as at 10 th October 2022:		£11349.12

Reserve account

	Closing Balance as per bank statement 10 th October 2022		£3172.65
	<u>Less unrepresented cheques:</u>		
			£3172.65
	The net balance reconciles to the receipts and payments account for the year as follows:-		
	Opening Balance 1st April 2022:		£2883.53
	Add receipts in year		£289.12
	Less payments in year		£0.00
	Closing balance as at 10 th October 2022:		£3172.65

Approved. Cllr Lambert to sign at next meeting.

Signed _____ Date _____



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6.2 Payments, for approval

Date	Payee/Reason	Cheque No.	Amount	Signatories	Approval
14.11.22	Village hall hire	100828	£12.00	R.James D.Lambert	Approved
14.11.22	Tree surgeon	100829	£804.00	R.James D.Lambert	Approved
14.11.22	Clerk sal. and expenses (Sept & Oct)	100830	£822.90	R.James D.Lambert	Approved
14.11.22	Defib. pads	100831	£55.08	R.James D.Lambert	Approved
14.11.22	Wescotec	100832	£1615.50	R.James D.Lambert	Approved

6.3 Budget monitoring 2022/23 and draft precept 2023/24 discuss and decide on any further action as required.

No action to be taken at this time.

7. Matters to be addressed

7.1 Jubilee tree, discuss and decide on any further action as required.

Cllr Siddons to purchase 6ft bare-root beech tree from Didlington Nurseries (approx. cost £20) and collect. Guard to consist of three wooden posts and wooden laterals. Invoices to be submitted at next meeting. Council to decide on position out of meeting. Clerk to arrange purchase of A5 stainless green canopy sign.

7.2 SAM2, to receive updates and decide on any further action as required.

Clerk to continue to address.

7.3 Parking at St Buttolph's Church (Shingham), discuss and decide on any further action as required.

No further action to be taken.

7.4 Telephone boxes, discuss and decide on any further action as required.

- Maintenance

It is believed paint was given to residents of Shingham some years ago. Chair has paint for the Beachamwell phonebox. Matter to be addressed around April when weather is better.

- Future use

Matter to be addressed around April when weather is better.

7.5 Appointment of v.h. committee member, discuss and decide on any further action as required.

Cllr Siddons appointed.

7.6 Electricity connection to St Mary's Church – waiver, discuss and decide on any further action as required.

Letter approved, signed and to be forward a.s.a.p.

8. Council operational matters

8.1 Co-option of councillors/ Councillor vacancies, to discuss, consider and approve as required.

No action taken

8.2 Policies, to consider, approve and set review dates as required.

None presented

9. Meeting details, to discuss and approve as required.

- Monday 9th January, 7.30pm at Beachamwell village hall.
- Monday 13th March, 7.30pm at Beachamwell village hall.
- Monday 8th May, (Annual parish meeting) 7.30pm at Beachamwell village hall.



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- **Monday 8th May, (Annual parish council meeting) to follow parish meeting at Beachamwell village hall.**
- **Monday 10th July, 7.30pm at Beachamwell village hall.**
- **Monday 11th September, 7.30pm at Beachamwell village hall.**
- **Monday 13th November, 7.30pm at Beachamwell village hall.**

All approved

10. Employment matters

10.1 To consider the passing of a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972 that the public and press be excluded from the meeting for item 10.2 on the grounds that it could involve the likely disclosure of private and confidential information.

Not required, Cllr Wilkinson left.

10.2 Clerk and RFO, to receive information and discuss and decide on the following points

- Clerk resignation letter
- Advertisement and locations
- Employee contract.
- Interview and employment procedure.
- Any other related items deemed relevant.

Advertisement approved and to go out on Norfolk PTS site, Norfolk ALC site, Norfolk clerks facebook group, own site and notice board.

All other relevant matters to be addressed outside of meeting as required.

No public to admit. Meeting closed 9.00pm

Signed _____

Date _____