



Beachamwell Parish Council



Minutes of Beachamwell Parish Council held after the annual parish meeting at 7.30pm on Monday 16th May 2022 at Beachamwell Village Hall.

Present: Cllr James, Cllr Lambert (vice-chair), Cllr O'Donnell

Claire Prentice (clerk/RFO)

Cllr Wilkinson (District Council)

4 members of public

1. Council matters

1.1 Election of chairperson, to sign declaration of acceptance

Cllr James elected. Declaration signed.

Chair held a moments silence in recognition of the passing of Cllr Tom Sanderson who was the chair to the council, a colleague to several present, a friend to many and a well-known character of the village. He will be missed and thoughts are with his family.

1.2 Election of vice-chairperson.

Cllr Lambert elected.

1.3 Apologies, to receive and approve as required.

None

1.4 Conflict of interests, to receive declarations if relating to any items to be discussed

None

1.5 Dispensations, to grant any written requests if required

None

2. Approve minutes

- 14th March 2022
Approved. Signed by chair.

3. Public participation

Member of public queried the lack of cutting to highway verges within the village.

Cllr Wilkson commented that there has been a change in responsibility of maintenance. So Norfolk County Council are now doing the cuts which is four times a year, however they have signed up to 'no mow May' which means the earliest it will be cut is June.

Correspondence to go to highways engineer in regard to dangerous junctions.

Lack of cutting to ditch area around The Croft was also raised.

4. Reports and correspondence

Cllr Wilkinson gave highlights from his report. Report circulated to councillors prior to meeting.

Clerk report circulated to councillors prior to meeting.

5. Planning

5.1 For parish council consultation, following planning application to district council

[3PL/2022/0367/F](#) (11th May consultation, extension granted to 17th May)

The Lodge The Street PE37 8BD

Change of use of garden land (retrospective) and the erection of solar panel array



Beachamwell Parish Council



No objection

[3PL/2022/0524/F](#)

Plot Adj. Stewards House St Johns Lane PE37 8FE

Proposed house and garage.

No objections to the build itself, however there is concern over access as it is close to a set of dangerous sharp bends.

Local Plan consultation.

Chair and clerk to review and fed back any areas deemed significant.

5.2 Planning applications, district council decisions (for information only)

None

6.Finance

6.1 bank statements and reconciliations, for approval

Bank Reconciliation at 31/03/2022			
	Cash in Hand 01/04/2021		8,322.68
	ADD		
	Receipts 01/04/2021 - 31/03/2022		7,264.49
			15,587.17
	SUBTRACT		
	Payments 01/04/2021 - 31/03/2022		5,591.99
A	Cash in Hand 31/03/2022		9,995.18
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Petty Cash	31/12/2021	0.00
	Premium Account 90156639	31/03/2022	2,883.53
	Community Account	31/03/2022	7,421.10
	00156620		
			10,304.63
	Less unrepresented payments		309.45
			9,995.18
	Plus unrepresented receipts		
B	Adjusted Bank Balance		9,995.18
A = B Checks out OK			



Beachamwell Parish Council



Cllr Lambert to check future bank statements to reconciliations.
Approved. Cllr Lambert to sign at next meeting.

Signed _____ Date _____

6.2 Payments, for approval

Date	Payee/Reason	Cheque No.	Amount	Signatories	Approval
05/05/22	Grounds maintenance	DD	168.56	N/A	Approved
16/05/2022	Clerk sal. and expenses (March & April)	100817	£577.90	T.B.A.	Approved
16/05/2022	Village hall hire	100818	£12 (£6 p/h)	T.B.A.	Approved
16/05/2022	Defib. pads	100819	TBC	T.B.A.	Approved
16/05/2022	SAM2 contribution	100820	£1115.50	T.B.A.	Approved
TBC	Grounds maintenance	DD	156.80	N/A	Approved

6.3 Signatories, to discuss and decide on any action to be taken.
Cllr O'Donnell to be third signatory.

7. Matters to be addressed

7.1 The Queen's Jubilee – tree planting, discuss and decide on any further action as required.

A beech tree is to be planted on the green in autumn.

Chair to speak to villager regarding plaque due to their background.

Bare root tree to be obtained from Didlington Nurseries.

7.2 Village green and verges, to discuss and decide on any action to be taken.

No further action to be taken.

7.3 Grounds maintenance, to discuss and decide on any action to be taken.

- Removal of standing order as soon as convenient.

Approved

7.4 Facebook page, to discuss and decide on any action to be taken.

Villager is administrator, offered for clerk to be added as a user. All approved.

7.5 Closed churchyard training, to discuss and approve as required.

Approved.

7.6 SAM2, to discuss, approve and sign paperwork accordingly.

Paperwork signed.

7.7 Scribe software, to discuss and decide on any action to be taken.

Approved not to be renewed.

8. Council operational matters

8.1 Co-option of councillors/ Councillor vacancies, to discuss, consider and approve as required.

Anyone interested should apply in writing as per advert in G4News.

Policy to be put forward for next meeting.

8.2 Policies, to consider, approve and set review dates as required.

Training

Approved

9. Meeting details, to discuss and approve as required.

- **Monday 13th or 20th June** (for audit purposes)



Beachamwell Parish Council



Meeting set at Tuesday 21st June 7.30pm

- **Ordinary parish council meeting – Monday 11th July 7.30pm.**
Confirmed

Meeting closed 8.55pm

Signed _____

Date _____