



Beachamwell Parish Council

Chairman: Tom Sanderson Vice Chairman: Diana Lambert



Minutes of Beachamwell Parish Council held at 7.30pm on Monday 14th March 2022 at Beachamwell Village Hall.

Present: Cllr James, Cllr Lambert (vice-chair), Cllr O'Donnell and Cllr Sanderson (chair)

Claire Prentice (clerk/RFO)

Cllr Wilkinson (District Council)

Cllr Eagle (County council)

1 member of public

1. Council matters

1.1 Apologies, to receive and approve as required

None

1.2 Conflict of interests, to receive declarations if relating to any items to be discussed

None

1.3 Dispensations, to grant any written requests if required

None

2. Approve minutes

- 10th January 2022

Approved by all. Signed by chair.

3. Public participation

Parishioner raised a query over the SAM2. When it was decided, the time frame was early spring. Is there any further news? Is it on schedule? Can it be published?

The clerk responded to say that a grant had been applied for under the NCC parish partnership and a response should be received any day (clerk had received a response from parish partnership that day for elsewhere). If it is agreed the council would need to agree the paperwork and complete a cheque in order to then get the works carried out. The council agreed that a meeting would not be necessary for the cheque and paperwork. It was also agreed that information would go out in Group4news.

4. Reports and correspondence

Clerk report circulated to councillors prior to the meeting

Previous clerks report regarding The Queen's Jubilee circulated to councillors prior to the meeting

Cllr Wilkinson reported:- Tax bills are due shortly and he is pleased to report that the increase for Breckland is 4.95%. For a Band D property that rise equates to £103.68p for the year, however 70% of Breckland residents live in Band C or below, so it equates to £84.00p per annum. For every £100 spent per household, they in turn receive over £750 in services.

During the month of March it is all about local in Breckland. Supported by Breckland district council and funded by E.R.D.F which is part of the high street recovery programme, supporting local businesses and high street shops. The welcome back team are touring Breckland and the five market towns to promote localness and support.

There is a community food bus, although Beachamwell has not been identified as in need there may be vulnerable residents who can benefit from the service if they can get to Narborough. Dates are still to be released. It is to work along food banks and allows people to buy food at 40-50% of the usual price of that in shops.



Beachamwell Parish Council

Chairman: Tom Sanderson Vice Chairman: Diana Lambert



£5000 has been spent in Swaffham on plants to regreen the area and help with climate change.

All residents should have received a flyer notifying of bin changes.

Cllr Eagle reported:- Norfolk County Councils tax rise will be 2.99%. 1.99% will be the standard council tax rise and 1% will be is the adult social care. The rise is lower than what the officers advised and they are looking elsewhere for the money. People will see a change with payments around fostering.

To touch on the Ukraine situation, looking at last year's census there are around 90 Ukrainians living in Breckland and 70 Russians. If people could be mindful that the current situation is not with individuals as there have already been reports of issues in workplaces.

Avian flu is still amongst us and there were another two outbreaks at the weekend. So, with the nicer weather if people could be cautious when moving their birds. So far this year around 2 million birds have had to be culled.

Cllr Eagle left after reporting.

5. Planning

5.1 For parish council consultation, following planning application to district council.

None

5.2 Planning applications, district council decisions (for information only)

TRE/2022/0030/TCA 30 The Street PE37 8BD

Undertake tree work as specified in tree report supplied by Ravencroft Arboricultural Services dated 12/10/21

CA No Objection

3DC/2022/0012/DOC Plot Next To 1 Walters Cottage

Discharge of Condition No 15 on 3PL/2021/1310/VAR

DOC – COMPLETE

6.Finance

6.1 bank statements and reconciliations, for approval

Bank Reconciliation at 10/02/2022			
	Cash in Hand 01/04/2021		8,322.68
	ADD		
	Receipts 01/04/2021 - 10/02/2022		7,264.42
			15,587.10
	SUBTRACT		
	Payments 01/04/2021 - 10/02/2022		4,497.39
			11,089.71
A	Cash in Hand 10/02/2022 (per Cash Book)		
	Cash in hand per Bank Statements		
	Petty Cash 10/02/2022	0.00	
	Premium Account 10/02/2022 90156639	2,883.46	
	Community Account 10/02/2022 00156620	8,206.25	
			11,089.71
B	Less unrepresented		



Beachamwell Parish Council

Chairman: Tom Sanderson Vice Chairman: Diana Lambert



1payments		11,089.71
Plus unrepresented receipts		11,089.71
Adjusted Bank Balance		
A = B Checks out OK		

Cllr James appointed to check reconciliations against bank statements.
 Reconciliation against bank statements approved. Cllr James to sign 6.1 in the minutes and bank statements at next meeting.

Signed _____ Date _____

6.2 Payments, for approval

Date	Payee/Reason	Cheque No.	Amount	Signatories	Approval
14/03/2022	Grounds maintenance	SO	156.80	D.Lambert T.Sanderson	Approved
14/03/2022	Scribe	100812	116.40	D.Lambert T.Sanderson	Approved
14/03/2022	Norfolk ALC subscription	100813	152.65	D.Lambert T.Sanderson	Approved
14/03/2022	Clerk sal. and expenses (Jan & Feb)	100814	423.50	D.Lambert T.Sanderson	Approved
14/03/2022	Clerk sal. and expenses (Jan & backpay)	100815	154.05	D.Lambert T.Sanderson	Approved
14.03/2022	HMRC	100816	91.20	D.Lambert T.Sanderson	Approved
		Total	1094.60		

6.3 Internal auditor, to discuss and decide on any action to be taken.

To appoint previous auditor provided there is no excessive increase in cost. Clerk in consultation with chair to address if any issue.

6.4 V.A.T. claim, to consider and approve amounts as deemed relevant.

Reclaim all V.A.T. to the total of £287.99p

6.5 Signatories, to discuss and decide on any action to be taken.

Cllr James to be third signatory. Clerk to address mandate forms.

7. Matters to be addressed

7.1 The Queen's Jubilee, discuss and decide on any further action as required.

To plant a beech tree at the end of the green in October

A budget of £100 set for an established tree. Didlington Nursery to be contacted.

¹ Please note there is a pending payment in the cashbook that is the same value as an awaiting negative payment so these two cashbook entries do not show on the reconciliation.



Beachamwell Parish Council

Chairman: Tom Sanderson Vice Chairman: Diana Lambert



Clerk to present pictures and prices for plaques for next meeting

Tree planting for jubilee to be advertised in Group4news

7.2 Village green and verges, to discuss and decide on any action to be taken.

Chair to address.

One pothole to be reported by Cllr James.

7.3 ICO registration, to discuss and decide on any action to be taken.

Approved. Council to pay via direct debit at £35 per year.

8. Meeting details for 2022, to discuss and approve as required.

- **Annual parish council meeting – Monday 9th May to follow annual parish meeting, suggest Monday 16th May amendment**
Monday 16th May approved.
 - **Ordinary parish council meeting – Monday 11th July 7.30pm.**
 - **Ordinary parish council meeting – Monday 12th Sept. 7.30pm.**
 - **Ordinary parish council meeting – Monday 14th Nov. 7.30pm.**
- All above dates approved.

Meeting closed 8.27pm

Signed _____

Date _____