



# Beachamwell Parish Council



**To: Members of Beachamwell Parish Council**

You are duly summoned to attend the annual meeting of Beachamwell Parish Council to be held after the annual parish meeting at 7.30pm on Monday 16<sup>th</sup> May 2022 at Beachamwell Village Hall.

Claire Prentice  
Clerk to Beachamwell Parish Council

Date: Wednesday 11<sup>th</sup> May 2022

**Public Attendance**

Members of the public and press are welcome to attend.  
If attending, please adhere to any Covid-19 government guidance at the time of the meeting.

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**1. Council matters**

- 1.1 Election of chairperson**, to sign declaration of acceptance
- 1.2 Election of vice-chairperson.**
- 1.3 Apologies**, to receive and approve as required
- 1.4 Conflict of interests**, to receive declarations if relating to any items to be discussed
- 1.5 Dispensations**, to grant any written requests if required

**2. Approve minutes**

- 14th March 2022

**3. Public participation**

**4. Reports and correspondence**

**5. Planning**

**5.1 For parish council consultation**, following planning application to district council.

[3PL/2022/0367/F](#) ( 11<sup>th</sup> May consultation, extension granted to 17<sup>th</sup> May)

The Lodge The Street PE37 8BD

Change of use of garden land (retrospective) and the erection of solar panel array

**5.2 Planning applications, district council decisions** (for information only)

None



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## 6. Finance

### 6.1 bank statements and reconciliations, for approval

Bank Reconciliation at 31/03/2022	
Cash in Hand 01/04/2021	8,322.68
<b>ADD</b>	
Receipts 01/04/2021 - 31/03/2022	7,264.49
	15,587.17
<b>SUBTRACT</b>	
Payments 01/04/2021 - 31/03/2022	5,591.99
<b>A Cash in Hand 31/03/2022</b>	<b>9,995.18</b>
(per Cash Book)	
Cash in hand per Bank Statements	
Petty Cash 31/12/2021	0.00
Premium Account 90156639 31/03/2022	2,883.53
Community Account 31/03/2022	7,421.10
00156620	
	<b>10,304.63</b>
Less unrepresented payments	309.45
	9,995.18
Plus unrepresented receipts	
<b>B Adjusted Bank Balance</b>	<b>9,995.18</b>
A = B Checks out OK	

### 6.2 Payments, for approval

Date	Payee/Reason	Cheque No.	Amount	Signatories	Approval
05/05/22	Grounds maintenance	DD	168.56	N/A	
16/05/2022	Clerk sal. and expenses (March & April)	100817	£577.90		
16/05/2022	Village hall hire	100818	TBC (£6 p/h)		
16/05/2022	Defib. pads	100819	TBC		
16/05/2022	SAM2 contribution	100820	£1115.50		
TBC	Grounds maintenance	DD	156.80	N/A	



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**6.3 Signatories**, to discuss and decide on any action to be taken.

## **7. Matters to be addressed**

**7.1 The Queen's Jubilee – tree planting**, discuss and decide on any further action as required.

**7.2 Village green and verges**, to discuss and decide on any action to be taken.

**7.3 Grounds maintenance**, to discuss and decide on any action to be taken.

- Removal of standing order as soon as convenient.

**7.4 Facebook page**, to discuss and decide on any action to be taken.

**7.5 Closed churchyard training**, to discuss and approve as required.

**7.6 SAM2**, to discuss, approve and sign paperwork accordingly.

**7.7 Scribe software**, to discuss and decide on any action to be taken.

## **8. Council operational matters**

**8.1 Co-option of councillors/ Councillor vacancies**, to discuss, consider and approve as required.

**8.2 Policies**, to consider, approve and set review dates as required.

Training

**9. Meeting details**, to discuss and approve as required.

- **Monday 13<sup>th</sup> or 20<sup>th</sup> June** (for audit purposes)
- **Ordinary parish council meeting – Monday 11<sup>th</sup> July 7.30pm.**