



# Beachamwell Parish Council

Chairman: Tom Sanderson Vice Chairman: Diana Lambert



## To: Members of Beachamwell Parish Council

You are duly summoned to attend a meeting of Beachamwell Parish Council to be held at 7.30pm on Monday 14<sup>th</sup> March 2022 at Beachamwell Village Hall.

Claire Prentice  
Clerk to Beachamwell Parish Council

Date: Wednesday 9th March 2022

## Public Attendance

Members of the public and press are welcome to attend.  
If attending, please adhere to any Covid-19 government guidance at the time of the meeting.

## 1. Council matters

- 1.1 Apologies, to receive and approve as required
- 1.2 Conflict of interests, to receive declarations if relating to any items to be discussed
- 1.3 Dispensations, to grant any written requests if required

## 2. Approve minutes

- 10th January 2022

## 3. Public participation

## 4. Reports and correspondence

## 5. Planning

- 5.1 For parish council consultation, following planning application to district council.
- 5.2 Planning applications, district council decisions (for information only)

TRE/2022/0030/TCA 30 The Street PE37 8BD

Undertake tree work as specified in tree report supplied by Ravencroft Arboricultural Services dated 12/10/21

CA No Objection

3DC/2022/0012/DOC Plot Next To 1 Walters Cottage

Discharge of Condition No 15 on 3PL/2021/1310/VAR

DOC – COMPLETE

## 6. Finance

### 6.1 bank statements and reconciliations, for approval

| Bank Reconciliation at 10/02/2022   |  |           |
|-------------------------------------|--|-----------|
| Cash in Hand 01/04/2021             |  | 8,322.68  |
| <b>ADD</b>                          |  |           |
| Receipts 01/04/2021 -<br>10/02/2022 |  | 7,264.42  |
|                                     |  | 15,587.10 |



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|          |  |          |                  |
|----------|--|----------|------------------|
|          | <b>SUBTRACT</b><br>Payments 01/04/2021 -<br>10/02/2022 |          | 4,497.39         |
|          |  |          | <b>11,089.71</b> |
| <b>A</b> | <b>Cash in Hand 10/02/2022</b><br>(per Cash Book)      |          |                  |
|          | Cash in hand per Bank<br>Statements                    |          |                  |
|          | Petty Cash 10/02/2022                                  | 0.00     |                  |
|          | Premium Account 10/02/2022<br>90156639                 | 2,883.46 |                  |
|          | Community Account 10/02/2022<br>00156620               | 8,206.25 |                  |
|          |  |          | <b>11,089.71</b> |
|          | Less unrepresented<br>payments                         |          | 11,089.71        |
|          | Plus unrepresented<br>receipts                         |          | <b>11,089.71</b> |
| <b>B</b> | <b>Adjusted Bank Balance</b>                           |          |                  |
|          | <b>A = B Checks out OK</b>                             |          |                  |

## 6.2 Payments, for approval

| Date       | Payee/Reason                            | Cheque No. | Amount  | Signatories | Approval |
|------------|---|------------|---------|-------------|----------|
| 14/03/2022 | Grounds maintenance                     | SO         | 156.80  |             |          |
| 14/03/2022 | Scribe                                  | 100812     | 116.40  |             |          |
| 14/03/2022 | Norfolk ALC subscription                | 100813     | 152.65  |             |          |
| 14/03/2022 | Clerk sal. and expenses (Jan & Feb)     | 100814     | 423.50  |             |          |
| 14/03/2022 | Clerk sal. and expenses (Jan & backpay) | 100815     | 154.05  |             |          |
| 14.03/2022 | HMRC                                    | 100816     | 91.20   |             |          |
|            |   |            |         |             |          |
|            |   | Total      | 1094.60 |             |          |

**6.3 Internal auditor**, to discuss and decide on any action to be taken.

**6.4 V.A.T. claim**, to consider and approve amounts as deemed relevant.

**6.5 Signatories**, to discuss and decide on any action to be taken.

## 7. Matters to be addressed

**7.1 The Queen's Jubilee**, discuss and decide on any further action as required.

<sup>1</sup> Please note there is a pending payment in the cashbook that is the same value as an awaiting negative payment so these two cashbook entries do not show on the reconciliation.



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**7.2 Village green and verges**, to discuss and decide on any action to be taken.

**7.3 ICO registration**, to discuss and decide on any action to be taken.

**8. Meeting details for 2022**, to discuss and approve as required.

- **Annual parish council meeting – Monday 9<sup>th</sup> May to follow annual parish meeting, suggest Monday 16<sup>th</sup> May amendment**
- **Ordinary parish council meeting – Monday 11<sup>th</sup> July 7.30pm.**
- **Ordinary parish council meeting – Monday 12<sup>th</sup> Sept. 7.30pm.**
- **Ordinary parish council meeting – Monday 14<sup>th</sup> Nov. 7.30pm.**