

BEACHAMWELL PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Monday 13th September 2021 in Beachamwell Village Hall commencing at 7.30pm.

Present: Cllr Tom Sanderson, Chairman
Cllr Diana Lambert, Vice-Chairman
Cllr Richard James
Cllr Pat O'Donnell

Cllr Peter Wilkinson District Councillor

Mrs S Sweet Parish Clerk

1 member of the public was present

The Chairman thanked everyone for their attendance

1. Apologies

None

2. Declarations of Interest

None

3. Approve minutes of the last parish council meetings on 19th July 2021

The minutes of the ordinary meeting held on 19th July, having been circulated to all prior to the meeting, were agreed as correct following a proposal by Cllr James, seconded by Cllr O'Donnell.

4. Matters arising, not elsewhere on the agenda

The clerk reported BT had begun the consultation phase regarding the parish council adopting the telephone kiosk on The Street, Beachamwell. This began on 10th August 2021 and members of the public had 42 days to contact Breckland District Council planning department with comments. It is likely the parish council will hear further from BT by mid-November. The clerk also confirmed Barclays had completed the simple servicing authority request and change of address on the bank accounts.

5. Public forum for electors to address the council

A member of the public addressed the parish council regarding speeding vehicles through the village. They reported numerous occasions where they had witnessed vehicles exceeding the 30mph speed limit on Chestnut Walk and The Street. It was reported other residents have also witnessed speeding vehicles in the village.

A discussion took place, council members also commented on having witnessed incidents of vehicles speeding. Cllr James agreed to pass on some speed reduction bin stickers to the resident for them to distribute. It was suggested the speed limit could be reduced from 30mph to 20mph by Norfolk County Council, District Councillor Wilkinson advised without a school in the vicinity NCC would not be able to do this. Members felt a SAM2 (Speed Awareness Monitor) maybe benefit the parish. District Councillor Wilkinson reminded the parish council the Parish Partnership Scheme through NCC could partially fund a SAM2. Cllr Sanderson asked the clerk to investigate the cost and funding for a SAM2 and to also contact NCC Highways Department regarding sites for the SAM2 in the village.

6. Highways issues

Chairman's signature.....Date.....

Cllr Sanderson reported there was a pot hole at the top of St Johns Lane. The clerk will report this to NCC.

The member of the public left the meeting.

7. Update on Village Sign and Church Wall Repairs

- a) Village sign – Cllr Sanderson reported repairs were now complete. Cllr Lambert commented a resident had asked why the lead flashing had not been put back. Cllr Sanderson will speak to the workman regarding this.
- b) Church wall – nothing to report, item carried forward.

8. To agree revised meeting dates 2021-22

To enable District Councillor Wilkinson to continue to attend the parish council meetings it was agreed to re-arrange the dates to the second Monday of the month. All agreed to the revised dates. District Councillor Wilkinson thanked the parish council for revising the dates.

9. To agree the grass cutting tender document

Prior to the meeting the clerk had circulated a draft grass cutting tender document. Members were content with the document and members asked the clerk to proceed with inviting tenders.

10. Finance

- a. The clerk reported the insurance policy was due for renewal on 1 October 2021. This would be the second year of a long-term agreement (expiry date 30 September 2023). The premium remains at £210.67 as per last year. All agreed to renewing the insurance policy.
- b. Cheques to be approved and signed for August-Sept – the following payments were due by cheque (CHQ), direct debit (DD) and standing order (SO):

| Payee | DDM/SO/CHQ | AMOUNT |
|---|-------------------|---------------|
| CGM – Grounds Maintenance | DD | £228.21 |
| S Sweet – wages Aug & Sept | SO | £518.26 |
| S Sweet – expenses & admin | CHQ | £ 25.50 |
| Business Services at CAS – annual insurance premium | CHQ | £210.67 |

The payments were agreed by all. Cllr Sanderson and Cllr Lambert signed the cheques and viewed and initialled all invoices.

- c. Reconciliation of Cashbook - the Cashbook had been balanced to 31st August. Copies of the bank reconciliation had been issued to all members prior to the meeting. Cllr Sanderson signed the bank reconciliation.

11. Planning – new applications and decisions received since the last meeting

Applications since the last meeting -

None

Decisions received from the District Council

The following decisions were noted by members:

3PL/2021/0804/HOU Proposed single storey extensions to sides and rear with alterations. 5 All Saints Way – **APPROVED**

Chairman's signature.....Date.....

3PL/2021/0810/HOU Essential repairs and maintenance to existing pitched roofs. New pitched roof in lieu of existing flat roof. New detached garage with store. Old Post Office 24-25 The Street – **APPROVED**

3PL/2021/0375/F Proposed agricultural building and 2no. mobile holiday cabins. Forest Edge Arena Drymere - **APPROVED**

3PL/2021/0064/NMA Non material amendment to 3PL/2021/0233/HOU Alterations to proposed windows, proposed wall parapet wall, new flat roof structure, roof lanterns and rear facing opening within the existing external wall construction. Malthouse Farm, Old Hall Lane - **PERMISSION**

TRE/2021/0161/TCA Thorn reduce to a finishing height of 10ft Sycamore pollard to a finishing height of 14ft Ash due to low limbs rubbing and unions. Apple reduce to a finishing height of 9ft. 2 Malthouse Beachamwell – **NO OBJECTIONS**

3PL/2021/0375/F Proposed agricultural building and 2 mobile holiday cabins – **PERMISSION**

12. To receive correspondence

The clerk had previously circulated correspondence regarding fly tipping, she had reported this to Breckland District Council. This was noted by members.

13. Update from Borough and County Councillors

County Councillor Eagle sent his apologies.

District Councillor Wilkinson gave a verbal report updating members on the digital services offered by Breckland District Council. While face-to-face appointments are still available at Elizabeth House, BDC were also offering a 'chatbot' service online to help residents. Breckland DC had funded reusable stainless steel water bottles which are now being given away to people who visit the Green Parrot shop in Swaffham, this is part of BDC greener and sustainable future strategy. District Councillor Wilkinson also reported he was arranging Police and Councillor surgeries to be held in Narborough. It is anticipated the next one will be in October.

As a Governor for the Queen Elizabeth Hospital in King's Lynn, District Councillor Wilkinson reported the bid for a new hospital had now been submitted and he is lobbying the local MP regarding this matter. Work on a new £250000 bereavement suite was now underway at the hospital. When open this would offer support, such as counselling, to those affected by bereavement.

14. Members concerns and agenda items for the next meeting

None.

15. To confirm the date of the next meeting as 8th November from 7.30pm held at Beachamwell Village Hall

The meeting date was confirmed.

16. Resolve to exclude public and press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning: Clerk's probationary period

All agreed to the clerk being confirmed as a permanent employee, following a successful 3-month probationary period.

Meeting closed 8.35pm

Chairman's signature.....Date.....