

BEACHAMWELL PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Monday 19th July 2021 in Beachamwell Village Hall commencing at 7.30pm.

Present: Cllr Diana Lambert Vice-Chairman
Cllr Richard James
Cllr Pat O'Donnell

Mrs S Sweet Parish Clerk

No members of the public were present

The Vice-Chairman thanked everyone for their attendance

1. Apologies

Apologies were received from Cllr Tom Sanderson, Chairman.

2. Declarations of Interest

None.

3. Approve minutes of the last parish council meetings on 17th May and 21st June 2021

The minutes of the Annual Parish Council Meeting on 17th May and the Extra-Ordinary Meeting on 21st June, having been circulated to all prior to the meeting, were agreed as correct following a proposal by Cllr James, seconded by Cllr O'Donnell.

4. Matters arising, not elsewhere on the agenda

The clerk reported she had received 2 emails about overgrown footpaths. Cllr James offered to take a monthly walk on the rights of way and report any overgrown sections to Norfolk County Council (NCC). The clerk was also willing to report any overgrown sections but needed exact locations. The clerk has also included a paragraph in the Group 4 newsletter on how to report overgrown footpaths to NCC using their online system.

The clerk confirmed she had purchased the filing cabinet and suspension files agreed at the last meeting. The cost of these is included in clerk expenses.

Borough Councillor Peter Wilkinson had advised, due to a prior commitment, he will be unable to attend Beachamwell Parish Council meetings if they fall on the third Monday of the month. All agreed in principle to try and re-arrange the meeting for either the second Monday of the month or the third Tuesday. The clerk will check with Cllr Sanderson his availability and change the meeting dates to either the second Monday or third Tuesday. As this item was not on the agenda the clerk will include this on the September agenda for formal approval.

5. Public forum for electors to address the council

No members of the public were present.

6. Highways issues

Cllr James updated members on the speed reduction items he had obtained from Cllr Eagle (NCC). Cllr James has a metal sign for the side of the road which reads 'Slow down' this is out in the village and is being moved between different locations. Both Cllr Lambert and Cllr O'Donnell felt the sign was being effective, with an odd exception, the number of speeding vehicles did appear to have noticeably reduced. Cllr James confirmed the metal sign can be

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kept until another village asks to use it. Cllr James has some bin stickers of young children which he will distribute as soon as possible.

A recent report from PC Button of the Safer Neighbourhood Action Panel (SNAP), circulated prior to the meeting, listed Beachamwell in the static speed checks. No speeding was captured in these recent checks. Cllr James offered to contact PC Button as there maybe enough volunteers to support a community speed watch.

The clerk circulated, prior to the meeting, a letter from NCC Parish Partnership Scheme Initiative and an email from Cllr Eagle (NCC) offering to use part of his personal Highways budget to cut back vegetation at dangerous junctions. Both of these were noted by members.

7. Update on Village Sign and Church Wall Repairs

- a) Village sign – Cllr Lambert advised she had collected an additional half a sack of the flints that have now fallen off the sign. Cllr Sanderson had confirmed, earlier that day, he will chase the contractor for the repair mentioned in the minutes of the May 2021 meeting.
- b) Church wall – at the last meeting Cllr Sanderson suggested he obtain quotes for essential repairs to the wall using cement for the pointing work. The clerk will contact Cllr Sanderson regarding the quotations

8. Update on CGM contract

The clerk confirmed CGM were prepared to fix the current fees for the ground's maintenance for the remainder of 2021 and 2022 & 2023 but as yet she had not received the revised contract to reflect this change.

There was a brief discussion by all members regarding seeking other quotes for the ground's maintenance, while waiting for the revised contract from CGM.

Following a proposal by Cllr O'Donnell and seconded by Cllr James it was agreed the clerk would contact local grounds maintenance services for comparative quotations for consideration at the next meeting.

9. To consider adopting the telephone kiosk on The Street, Beachamwell

Prior to the meeting the clerk circulated a report to all members regarding adopting the BT phone box for £1. All agreed to adopting the telephone kiosk on The Street, Beachamwell, proposed by Cllr O'Donnell and seconded by Cllr James. The clerk will contact BT for the contract to purchase.

10. Finance

- a. Cheques to be approved and signed for June-July – the following payments were due by cheque (CHQ), direct debit (DD) and standing order (SO):

Payee	DDM/SO/CHQ	AMOUNT
CGM – Grounds Maintenance	DD	£ 78.00
CGM – Grounds Maintenance	DD	£228.27
CGM – Grounds Maintenance	DD	£228.21
S Sweet – wages June & July	SO	£518.26
S Sweet – expenses & admin	CHQ	£121.19

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- b. Reconciliation of Cashbook - the Cashbook had been balanced to 30th June 2021. Copies of the bank reconciliation had been issued to all members prior to the meeting. Copies of the bank statements were available to all members at the meeting.

11. Planning – new applications and decisions received since the last meeting

Applications since the last meeting -

None

Decisions received from the District Council –

- a) 3PL/2021/0525/F 3 Bedroom dwelling land adj to 1 Walters Cottage has been approved
- b) 3PL/2021/0497/EU existing use of a domestic outbuilding as a home office incidental to the enjoyment of the dwelling house 3 Drymere has been approved
- c) 3PL/2021/0471/F proposed dwelling and garage plot adj Stewards House St Johns Lane was refused
- d) 3PL/2021/0873/D reserved matters application for erection of a dwelling following outline permission 3PL/2019/0995/O

Appeal decision received:

- a) 3PL/2020/0788/O erection of 4 dwellings land west of 10 The Street this appeal was dismissed
- b) 3PL/2020/0818/F proposed 2x 3 bed detached bungalows land behind 3 Bungalow, Old Hall Lane this appeal was dismissed

12. To receive correspondence

None

13. Update from Borough and County Councillors

District Councillor Wilkinson provided a written report on Breckland District Council (BDC) activities. The clerk read the report which advised: BDC are making grants available for Breckland businesses to fund going digital, which will include adapting new cashless payments system, online ordering. BDC have now issued £50m in Government financial support since the start of the world pandemic.

BDC are issuing a second Government fund of £6.5m to support the BDC business bounce back/start up scheme. To date BDC has approved £51000 in grants to 25 eligible businesses, with further applications progressing forward.

14. Members concerns and agenda items for the next meeting

None.

15. To confirm the date of the next meeting as 20th September from 7.30pm held at Beachamwell Village Hall

As per the discussion under item 4, Matters Arising, the meeting date will not be the 20th September. The date will be confirmed as soon as possible.

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