

## MINUTES OF BEACHAMWELL PARISH COUNCIL MEETING

Monday 25<sup>th</sup> September 2017 at 7.30pm in the Church of St Mary the Virgin, Beachamwell

### Present:

Councillors: Cllr Tom Sanderson (Chair), Diana Lambert (Vice Chair), John Adcock; Philip Spencer, Karen Bridge and Richard James

District Councillor: Peter Wilkinson

County Councillor: Fabian Eagle

Parish Clerk: Eileen Powell

Members of the Public: Colin Friend (left at 8.05)

### Apologies:

None

### Declarations of interest in items on the agenda:

None

### Confirmation of the minutes of the Ordinary Parish Council meeting held on:

10<sup>th</sup> July 2017. Cllr. Adcock proposed that they are accepted, Cllr. Lambert seconded the proposal, passed nem con and signed.

### Public Participation

*To consider a motion to suspend the meeting to allow members of the public and the District/County Councillor opportunity to inform the meeting*

*At the commencement of each meeting, the Chair advises any public present to raise their hand to indicate their wish to comment on any item.*

*The Chair, upon seeing a raised hand, will suspend the meeting to allow for public participation*

### Matters Arising

1.	Highways	<p><b>Flooding 13 Chestnut Walk:</b> Darren Taylor did come out and made contact with Cllr Bridge. Unless water going into house it will be dealt with in March on routine schedule. However, soakaway is not satisfactory as it still does not function. Mrs Powell to check again.</p> <p><b>Loose Chipping Sign:</b> One is still in place.</p> <p><b>Theft of Shingham Name Plate:</b> reported to Police as a theft of road sign Crime No: 36-62111-17. Cllr Wilkinson contacted Breckland as Mrs Powell had no joy with Breckland/NCC - just got onto a 'loop'. She will contact David Jacklin again to see about a replacement.</p> <p><b>Partnership Scheme</b> must be in by 11<sup>th</sup> December</p> <p><b>Roadway from school to The Street:</b> Check minutes re adoption by Parish Council. Cllr Sanderson will get a quote for hard core and a big heavy roller.</p>
2.	Footpaths and Public Rights of Way	<p>Cllr Spencer delivered the following PRoW report:</p> <p><b>Footpath 13 and Bridleway 19a: obstructions at Hall Barn</b> NCC has written to the relevant landowners requesting that routes are opened up and accessible. NCC says that the rights of way must be opened before they will consider any application for a diversion. Cllr Eagle said that he would use some of the highway funds allocated to him, together with NCC money, to pay the costs of diverting the route. However this was dependent on no objections being raised to the diversion process. Cllr Spencer said that the Parish Council had previously agreed that it supported a diversion in this case.</p> <p><b>RB5</b> - Electric fence obstruction near Lodge Farm now removed.</p> <p><b>FP12</b> - Route now marked through crops</p> <p><b>BR11</b> - replacement fingerpost now installed at the junction with the Swaffham road.</p>

3.	Archives	Cllr Spencer now has the papers from Mr Ernie Simmons and is looking through them.
4.	Clerk's Contract and pension	The contract is now signed after a couple of amendments. Cllr Sanderson has dealt with the non - pension registration.
5.	Village defibrillator	It was felt that there are too many loose ends to make a decision at this stage. However we would aim to buy one for £1000.00 + grant. Cllr Bridge will look into models, grants, Breckland Funding and training available.
6.	Trees at 15 All Saints' Way	Darren Thompson Area Technician S3 Norfolk County Council sent the following email <i>'I have inspected Hall Lane and haven't found anything that concerned me or anything that was clearly on highway land Will be dealt with if and when trees restrict path and road.'</i>
7.	Breckland Council's Local Plan	Local Plan Pre-submission Publication Document Policy HOU 05 dealing with housing in rural areas outside of settlement boundaries was noted. It was agreed not to submit any comments to the current consultation.
8	Parking signs on the village green	Quote from Steward Signage Solutions - £17.52 This was agreed and the sign will be ordered. <i>Cllr Spencer sent the following email to the Village Hall Committee 'At its meeting on 25 September Beachamwell Parish Council agreed to ahead and order a parking sign as shown in the pics I sent in July. We noted that the Village Hall Committee would prefer the sign to be fixed to the post at the end of the railings between the recreation ground Old Hall Lane. The feeling of the Parish Council is that a sign positioned here does not give a very clear indication of where to park. We understand that you have concerns that a sign on its own post would problem for your grass cutters. The Parish Council noted that CGM already strim round many other signs etc when cutting both the recreation ground and the Village Green. Can I suggest that when the sign is supplied, representatives from your committee and the Parish Council meet on site and see if we can agree a suitable position?'</i>
9.	Password for all Cllrs to use with NALC website	Chairman and Clerk have passwords. Mrs Powell will pass hers onto the councillors. Cllr Wilkinson will check with NALC as Cllrs are still unhappy about the situation.
10	Data protection	The courses are advertised in NALC newsletters. There is one in Swaffham on November 1st
11	Social Media Training Courses 18 <sup>th</sup> September	As there are problems with NALC Website courses weren't booked.
12	Website.	Cllr Bridge has added Facebook to the PC Website. Cllr Spencer wanted confirmation as to where to send information. Cllr Bridge confirmed that it is to be sent to her.
13	Agenda	It was sent to all residents by email before the Parish Council meeting as requested by Cllr Spencer. As usual it was placed on the Notice Board and the website. Cllr Spencer would like the emails to be friendlier in future.
14	Map from CGM as to where they actually cut.	Will be put onto website

## Finance

1	Business A/C	£1426.55 (includes last VAT refund)
2	Current A/C	£7372.82
3	Cheques paid and to be paid	<p><b>Cheques paid July:</b>            100681 BVH £15.00            100682 Clerk's Salary April, May, June £520.00            100683 Clerks Expenses April, May, June £39.00            100684 HMR &amp; C April, May, June £130.00            100685 CGM (Green &amp; Triangle June 5 &amp; 19) £65.28  <b>Total: £769.28</b></p> <p><b>Cheques to be paid September:</b>            100686 CGM (Green, Triangle &amp; Churchyard July 5 &amp; 18)£143.28            100687 Clerk's Salary July, August, September £520.00            100688 Clerks Expenses July, August, September £39.00            100689 HMR &amp; C July, August, September £130.00            100690 CGM Scaritrac in Spring £39.00            100691 CAS Insurance £207.09            100692 D Parker (Wholesale) Dutch Bulbs £115.14            100693 Steward Signage Solutions £21.14  <b>Total:£1214.65</b></p>
4	Insurance renewal	£207.09 All agreed that this is acceptable.
5	Mazars Auditors	Audit completed and comments noted

## Planning Applications for Considered and to Be Considered:

Planning Consultation PC 3PL/2017/1070/HOU Larch Wood Cottage. No objections

## Correspondence

As always, emails from County, NALC, Rural Services etc are sent to Councillors and if relevant to Parishioners.

## Other Business:

1	Resignation of Cllr O'Donnell and Julie Ive	<p>Cllr Spencer proposed that Mr Richard James is co-opted as Parish Councillor to replace Pat O'Donnell, seconded by Cllr Lambert, agreed by all. Mr James accepted and was welcomed onto the Parish Council</p> <p>Due to the recent resignation of Cllr Ive there will be an opportunity for another co-option at the next parish Council meeting</p>
2	Equal Opportunities Policy	Cllr Sanderson thanked Cllr Spencer for the work he has done, seconded by Cllr Lambert and agreed nem con. Cllr Bridge will put it onto the website
3	Inspection of fixed assets	Cllr Adcock will oversee this annually.
4	Bulb planting	£200 has been allocated. Cllr Spencer proposed that 1500 Ice Folly Daffodils are purchased, seconded by Cllr Sanderson and agreed nem con. Cllr Spencer will liaise with Ms C. Barr
5	Elizabeth Truss.	Elizabeth Truss to be asked if she would come to a meeting of a group of villages
6	Church Wall - responsibility	<p>Email received from PCC which has to be addressed</p> <p><i>Dear Mr Sanderson,</i></p> <p><i>I am writing to inform you of the outcome of this year's St Mary's Church Inspection Report (copy attached). Would you please note that there are two items of urgent repair which are within the churchyard area, for which the maintenance responsibility rests with the Parish Council.</i></p> <p><b>Churchyard Wall</b></p> <p><i>The survey had identified urgent need for the removal of</i></p>

	<p><i>vegetation and remedial repairs to the damaged sections of the wall: please refer to the item 3.12, pages 18 &amp; 19.</i></p> <p><b><i>Damage to the Rainwater Gulleys</i></b></p> <p><i>The relatively recent surrounds to the south facing rainwater downpipes appear to have suffered a considerable amount of damage - most likely from repeated impacts by a heavy lawn-maintenance machinery. Please refer to item 3.01, page 7.</i></p> <p><b><i>Time-scales and estimated costs (see page 23)</i></b></p> <p><i>The report recommendations are for the churchyard wall clearing and repairs to be done as a matter of urgency and the estimated costs are in the region of £10,000 to £15,000. It is recommended that the gulleys should be repaired within the next 12 months and the estimated costs is around £150.</i></p> <p><i>I would be most grateful if you could bring these issues up at your next meeting and advise the PCC of the proposed course of action. I would also appreciate if you would raise the matter of damage to gulley surrounds with the grounds maintenance contractor.</i></p> <p><i>With best regards,</i></p> <p><i>Vesna Hudson (churchwarden)</i></p> <p>A long discussion took place and the following questions were asked and observations made</p> <ul style="list-style-type: none"> <li>• Is the PC liable?</li> <li>• Will we get a grant and what happens if we don't?</li> <li>• Work has to be done this year</li> <li>• How do we raise the money and are we morally responsible?</li> <li>• Will have to do work by the PCC?</li> <li>• Work can't be done in one go – there will have to be a programme eg a wall per year.</li> <li>• Cllr Sanderson has spoken to Cllr Nairn</li> <li>• Cllr Sanderson will speak to the Flint expert in Gooderstone</li> </ul>
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**County Councillor's Report:**

NCC has to be cut by £125 million over the next 4 years. Savings must be made without cutting front line services. Assets must work for Norfolk eg Library. Small pockets of land may be sold off

Cllr Eagle was thanked for his report

**District Councillor's Report:**

- Funds to help the homeless and families
- Rate relief for the 5 towns
- Arts Council coming to Swaffham soon – Silver Social
- Aviva Community Fund available
- Training courses to be booked via website

Cllr Wilkinson was thanked for his report

**Items for next agenda:**

None

**Dates of forthcoming meetings:**

2017: November 13<sup>th</sup>, 2018: January 8<sup>th</sup>, March 12<sup>th</sup> and May 14<sup>th</sup>

*The meeting closed at 9.35 pm*

***Cllr T. Sanderson signed as correct 13<sup>th</sup> November 2017***