

# MINUTES OF BEACHAMWELL PARISH COUNCIL MEETING

Monday 9<sup>th</sup> January 2017 at 7.30pm in the Memorial Hall.

## Present:

Councillors: Tom Sanderson (Chair); Diana Lambert (Vice Chair), John Adcock; Julie Ive; Philip Spencer and Pat O'Donnell  
County Councillor: Ian Monson  
District Councillor: Peter Wilkinson  
Parish Clerk: Eileen Powell  
Members of the Public: Eight

## Apologies:

Councillor Mark Powell [Hospital]

## Declarations of interest in items on the agenda:

None

## Confirmation of the minutes of the Ordinary Parish Council meetings held on:

12<sup>th</sup> September 2016 and 14<sup>th</sup> November 2016. Cllr. Lambert proposed that they are accepted, Cllr. O'Donnell seconded the proposal, passed nem con and signed.

## Public Participation

*To consider a motion to suspend the meeting to allow members of the public and the District/County Councillor opportunity to inform the meeting*

*At the commencement of each meeting, the Chair advises any public present to raise their hand to indicate their wish to comment on any item.*

*The Chair, upon seeing a raised hand, will suspend the meeting to allow for public participation*

## Matters Arising

1.	Highways	<ul style="list-style-type: none"><li>• Pot hole at St John's Farm</li><li>• Lots of mud by All Saints' Way from pig lorries. Mrs Powell has reported to Highways (K. Gordon)</li><li>• Concreting near the silos is still required as still lots of mud on road Cllr Sanderson will contact Steve Hart. Concern that there may be an accident sometime.</li><li>• Triangle by Village Green is beginning to look a dreadful mess due to bad tractor driving. Cllr Sanderson will talk to Steve Hart.</li><li>• Cllr Ive proposed that a letter is sent to the Police re mud on road. Cllr Wilkinson also suggested Breckland re the problem.</li><li>• Calor gas lorry has destroyed the verges in Shingham – need a sign to say 'Not suitable for HGV lorries'.</li><li>• Chicken Farm should send their suppliers a map to say come via Cockley Cley as not suitable for HGV's.</li><li>• Passing place required at Shingham beside Laundry Cottage. Cllr Monson will see to this.</li></ul>
2.	Footpaths and Public Rights of Way	<ul style="list-style-type: none"><li>• See attached report from Cllr Spencer.</li><li>• F13: It was agreed by the Councillors that Cllr Spencer proceeds with the investigation of a diversion in conjunction with Mr Lawrence (who has a map showing where the diversion should be) and Norfolk County Council.</li></ul>
3.	Security & backup Systems. Archives	Cllr Sanderson's IT person will meet Mrs Powell in a few weeks to check that all is well.
4.	Clerk's Contract	Cllr Sanderson and Cllr Ive have produced a document. It was given to Mrs Powell on January 3rd to read and sign.
5.	Standing Orders	Mrs Powell pointed out that the standing orders are sexist as we have 3 female councillors and 4 male councillors. She gave suggestions as to

		how they could be brought up to date (they/ them/theirs instead of him/his). Also suggested use of Chair/Vice Chair instead of Chairman/Chairwoman (Chairman/Vice Chairwoman)) This was accepted
6.	Parish Partnership Scheme	Scheme closed beginning of December but there will be another sometime in the future.
7.	Trial bikes	Not heard or seen recently
8.	Senior Citizens Christmas Lunch at RAF Marham	This was very successful and enjoyed by the residents who attended. Mrs Powell has written a thank you letter to Major Walker.
9.	Information evening at RAF Marham	Cllrs Ive was unable to attend but Cllrs Lambert and O'Donnell did. They had been given an update on the refurbishment and expansion of the facilities on the base in readiness of the arrival of the Lightning F35B in 2018. Tornados will be in use until March 2019. There will be two operational squadrons – one for day to day operations and one for marine training – use on the new aircraft carrier. This should ensure that the base is operational for the next 50 years. There will be on site works for the next five years at least. The existing runways will be re-furbished and there will be three new VTOL pads for the marine training. There will be an Intergrated Training Centre and 617 Squadron will be based not far from the new site entrance off the 1122.
10.	Great Danes Country Inn	Cllr Spencer reported that it is off the market at present
11.	'Speeding in Village – 30mph' labels	They have been ordered and should arrive before too long
12.	Village defibrillator –	Mr Colin Friend presented details of defibrillators available. A long discussion took place and it was decided that the Parish Council continues to investigate the situation (Cllr O'Donnell together with Mrs Cathy Friend will continue monitoring the situation.) It was recognised that volunteers will be required for training - Cllr O'Donnell will put a notice/request into G4N.
13.	Grass cutting	Cllr Sanderson will check the situation re costs

### Finance

1	Current A/C	£9476.61
2	Business A/C	£998.72
3	Cheques paid and to be paid	<p>Cheques paid: Hire BMH last meeting - £15.00</p> <p>Cheques to be paid: Hire BMH for this meeting - £15.00 Hours for clerk and tax from Transparency Grant from May meeting - £200.00 Clerk's Salary Oct, Nov, Dec - £520.00 Tax HMR&amp;C - £130.00 Clark's expenses Oct, Nov, Dec- £39.00 Speed labels - £155.00 + £31.00 VAT Grass Cutting - £1,183.50 [possibly]</p> <p style="text-align: right;">Total = £2257.50</p>
4	Quarterly Reports	Update distributed
5	Budget and Precept	A long discussion (Councillors and the Public) took place. Cllr Adcock proposed £4,500.00 for the precept 2017/2018, seconded by Cllr Lambert and passed nem con

### **Planning Applications for Considered and to Be Considered:**

3PL/2016/1413/HOU: 5 Drymere Removal of existing rear conservatory and replace with a new single storey rear flat roof extension. Mr Michael Brackpool No objections

3PL/2016/1523/F: Warren Lodge Cottages at Beachamwell Road. Change of use of barn to holiday accommodation. Mr David Levitt.

A long, lively discussion took place Cllrs 2 for, 2 against and 2 abstentions. Public 3 against and 3 abstentions. After much discussion it was decided to add that if permission is granted it should be specifically for holiday accommodation and not residential. Cllr Spencer provided the following:- The standard conditions applied by planning authorities in these circumstances are: 'This permission relates solely to the use of the premises hereby approved for short-let holiday residential use; the property shall not be occupied as a permanent dwelling and shall not be occupied by any one person for a period exceeding 28 days on any calendar year. The owner shall maintain a register of occupants for each calendar year, which shall be made available for inspection by Breckland Council on request.'

3PN//2016/0090/PNE: 11 Chestnut Walk

*Sandra Bunning, Assistant Planning Officer, gave this explanation of PNE (Prior Notification for Larger Householder Extension)*

*This type of application sees the applicant submitting a notification for a larger householder extension for a rear single storey extension only between 3m-6m for a terraced/semi-detached or 4m-8m for a detached, provided the property is not listed or within a Conservation Area/SSSI. Works must be proposed only (not retrospective or started works) and must be completed by May 2019 (3 year or less completion, depending on when the application was submitted). All other criteria within permitted development must also be met.*

*The only consultations carried out are immediate neighbours; if no objections are received, the application is deemed to be permitted. If neighbour objections are received, the officer must then visit the site and make an assessment of the proposal.*

### **Correspondence**

As always, emails from County, NALC, Rural Services etc are circulated to Councillors and if relevant to Parishioners.

### **Information**

1. One telephone number for Breckland
2. First countrywide gritting run of the season
3. Possible power cuts Cllr Wilkinson
4. Defibrillators
5. Referendum Principles Cllr Wilkinson
6. Various NALC Newsletters. Decided against lighting a beacon to mark the end of First World War.

### **Decisions**

1. Breckland Council's draft budget and consultation
2. Email from C. Barr and S. Smith re precept. Bulbs to be planted in Chestnut Walk. All agreed but leave until October. Cllr Adcock proposed that £200.00 is set aside for this, seconded by Cllr Lambert and passed nem con.

### **Other Business:**

1	Trees at 15 All Saints' Way - Mrs Sue Pennell	<i>Reply from Kay Gordon Highways Development Management Officer (Breckland) 'If the hedge is being planted on the All Saints Close frontage of No 15 then this Authority could take no action unless, and until, it encroaches on the highway. ie. starts to hang over the footway and causes an obstruction. If however the hedge is being planted on the Old Hall Lane side of the property then I can advised the highway boundary include a large amount of verge behind the footway and we would not permit any planting in this location. I will ask the local highway engineer to go and</i>
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		<i>have a look and take the appropriate action.'</i>
2	CPRE – Cllr Spencer	File recent information
3	Warren Walk – Cllr Spencer	All agreed that information about Norfolk Trails Walk is to be put into bus stop.
4	Fireworks on the Village Green – Cllr O'Donnell	Fireworks were set off on the Village Green by persons unknown on NY Eve. It was agreed that is unacceptable and could be dangerous in many ways.

**County Councillor's Report:**

- Budget not looking good. Council tax will probably go up next year.
- There will be 2 full cuts of road verges next year

Cllrs Monson was thanked for his report

**District Councillor's Report:**

- Key housing and homelessness document launched for consultation
- Funding to further enhance Breckland's five market towns
- Successful dementia-friendly programme set to expand again
- Groups invited to bid for a share of £114k outdoor sport and play fund

Cllr Wilkinson was thanked for his report

**Items for next agenda: None**

**Cllr Sanderson wished Cllr Powell a speedy recovery on behalf of The Parish Council**

**Dates of forthcoming meetings:**

**2017: March 13<sup>th</sup> May 8<sup>th</sup>**

The meeting closed at **9.45 pm**

*Cllr T. Sanderson signed as correct 13<sup>th</sup> March 2017*