

MINUTES OF BEACHAMWELL PARISH COUNCIL MEETING

Monday 14th September 2015 at 7.30pm in the Memorial Hall.

Present:

Councillors: John Adcock (Chair), Julie Ive, Diana Lambert (Vice Chair), Mark Powell, Tom Sanderson, Philip Spencer and Darren Wakelen

District Councillor: Cllr Peter Wilkinson

Parish Clerk: Mrs Eileen Powell

Members of the Public: Mrs Brenda East, Mrs Susie Rix; Miss Ellie Rix

Apologies:

County Councillor Ian Monson

Declarations of interest in items on the agenda:

None

Confirmation of the minutes of the meeting held on 13th July 2015

Cllr. Lambert proposed that they are accepted, Cllr. Sanderson seconded the proposal, passed nem con and signed.

Matters Arising

1	Highways Update Highways Parish Partnership Fingerpost at West End Parish Rangers visit	Cllr Sanderson proposed, Cllr Lambert seconded that this scheme is not taken up – passed nem con. It was decided to leave it as it stands – see email below from David Jacklin to Cllr Monson <i>Dear Cllr Monson</i> <i>Thank you for your email of 15th July.</i> <i>After careful consideration I am pleased to inform you that your request to move the finger arm at West End to point towards St John's Lane, rather than pointing towards the village, has been successful.</i> <i>I will have a Ranger move the finger arm when they are next in the area, on a trial basis.</i> <i>If you require help with any other highway matter please do not hesitate to contact me.</i> <i>Kind regards</i> <i>David</i> Parish Rangers are to visit Beachamwell W/B 12 th October. Mrs Powell to Report pot hole in Old Hall Lane and Murgot's Lane.
2	Pathways Footpath 10 (Toot Hill)	Letter of apology from Mr Gribbon on behalf of Heygates
3	Churchyard Volunteers re plant surveys in Churchyards	Suggested that a notice is put into G4N asking for volunteers
4.	Salt/Grit Bin at Shingham	Cllr Sanderson will place the Shingham bin by the other two bins in Chestnut Walk on 15 th September. All bins will be filled during October/November.
5.	Registering Community Asset Great Danes Country Inn	Cllr Spencer reported that it is now registered. Cllr Sanderson proposed that no further action is taken - the fact that it has been registered as a community asset is sufficient. Seconded by Cllr Lambert. For the proposal Cllrs Lambert, Powell, Sanderson and Wakelen, against the proposal Cllrs Ive and Spencer.
6.	Bus Shelter	Cllr Spencer will ask Mrs Spencer when the exhibition, which she kindly offered to put up, will be ready.
7.	Bus Stop	Following email received <i>Dear Mrs Powell</i> <i>I am just letting you know that funding is available this financial year for the bus stop improvements and the works have been ordered.</i> <i>It is expected that the works will be undertaken late September/October time.</i> <i>Regards.</i> <i>Philip Schramm, Area Programme Engineer</i>

		Cllr Ive Questioned if allowing the completion of the planned hard standing to the bus shelter, in light of public sector cuts and likely questions from parishioners, was the right decision given the questions already raised about the design and the low use of the shelter as a bus 'stop'. It was confirmed to Cllr Ive that the work would continue as it was part of the original design brief.
8.	Trees at Shingham Churchyard	PCC has now taken this over
9	State of phone box on the Green	It seems to have been painted but the door is now stuck. Mrs Powell reported the situation so a new job has been created - Job No. EA2 LGA1 work requested: Box to be cleaned thoroughly and door to be 'raised' as it is stuck
10	Transparency Code	All councillors need to have training. There are meetings at Thetford and Fakenham. Grants are available. Make sure it is on the website.
11	Parish Council Website	There was a discussion about the deadline for completing the work to the website. Aim for next Parish Council Meeting. Mrs Powell continues to work on it.
12	Archives	Some Parish Council documents are still with Mr Ernie Simmons. Cllr Ive will check if old planning applications can be stored at Norwich Records Office.
13	Feedback and follow up from recent Councillor Training course.	Cllr Spencer requested that the following are checked: a. Employment contract for the Clerk b. Statement of Governance c. Internal Audit d. Budget Process e. Minutes and agendas f. Standing orders
14	Heritage Open Day – Shingham Church	It was a great success. Mrs Powell to write a letter of thanks to Mr Hugh Mason.
15.	Public Participation	Cllr Ive proposed that at the commencement of each meeting, the Chair advises any public present to raise their hand to indicate their wish to comment on any item. The Chair, upon seeing a raised hand, will suspend the meeting to allow for public participation. Cllr Sanderson seconded this proposal and passed nem con.

Public Participation:

Cllr Adcock asked that a motion to suspend the meeting to allow members of the public an opportunity to inform the meeting be considered.

The meeting was suspended at 8.50 pm as requested, proposed by Cllr Sanderson, seconded by Cllr. Lambert and agreed nem con.

It was agreed that people can raise their hands

The meeting was re-opened at 8.51 pm proposed by Cllr Lambert, seconded by Cllr. Sanderson and agreed nem con

Planning Applications for consideration / considered:

1. 3PL/2015/0839/F Orchard House Replacement 2 Storey & Part Single Storey Side Extension

No objection from any councillor. Mrs Powell to inform Breckland Council

2. Confirm procedure for dealing with planning applications

Decisions to be made at Council meetings and cannot be made without the public being present.

If necessary an extension can be requested from Breckland Council or an extraordinary meeting called.

Finance:

1.	Current Account	£4654.34
2.	Business Account	£779.97
3.	Bank Mandate	Cllr Sanderson and Mrs Powell's names to be added.
4.	Cheques to be paid	Councillors agreed that the following cheques could be paid
	Councillor's Introductory Workshop	£120.00 already paid
	NALC 'The Good Councillor's Guide'	£18.50 already paid
	CGM (Grass Cutting)	£119.18

	Clerk's salary (Three months) Clerk's expenses (Three months) HRMC Tax (Three months) Beachamwell Memorial Hall (Meeting) Insurance	£463.80 £39.00 £116.00 £15.00 Cllr Ive proposed that Cllr Sanderson makes a decision on behalf of the Council after consulting his Insurance broker, Cllr Lambert seconded, passed nem con.
5.	Internal Audit	This is to be reviewed
6.	Contract for Clerk	The clerk does not have a contract. Cllr Spencer will ask Luisa Cantera, Training Development Officer Norfolk Parish Training Partnership for a model contract.

Correspondence

As always, emails from County, NALC, Rural Services etc are circulated to Councillors and if relevant to parishioners.

2015.07.18 Fwd to Councillors: Parish Partnership Scheme

2015.07.21 Fwd to Village: New Health and Wellbeing Fund

2015.07.24 Fwd to Village: Summer Programme

2015.07.28 Fwd to Councillors: Introducing a selection of Broxap's Access Control and Traffic Management Products

2015.07.28 Fwd to Councillors: Breckland District

2015.07.29 Fwd to Village: Meet the Breckland Buyers

2015.07.20 Fwd to Village: Free RSN Seminar - Viable Rural Communities and Economies

2015.09.02 Fwd to Councillors: More Success and Planning Projects for Planning Direct

2015.09.05 Fwd to Village: Special Alert 'Rural Policing Matters' Campaign

2015.09.05 Fwd to Councillors: Highway and Community Ranger Visit

2015.09.05 Fwd to Councillors: Norfolk ALC - Newsletter

2015.09.14 Fwd to Councillors: NPTP Courses

2015.09.14 Fwd to Councillors: Bus stop improvements, Beachamwell

Other Business:

1.	Broadband – Beachamwell, Shingham and Drymere	Cllr Ive reported back from recent meeting re Broadband for Shingham <ul style="list-style-type: none"> • Upgrade for Beachamwell should take place middle of 2016. • Shingham and Drymere will be much later.
2.	Forwarding of emails by clerk to councillors	Clerk to continue sending as usual
3.	Parking on Verges in Chestnut Walk	Increased parking on verges is causing problems for residents. Lots of walkers from outside village. Unfortunately, nothing much can be done. As the verges belong to the County Council, Parish Council can't put up signs.

County Councillor's Report:

- Cllr I. Monson was not present therefore no report.

District Councillor's Report:

- See attached below

Cllr Wilkinson was thanked.

Items for next agenda:

None

Dates of forthcoming meetings:

2015: November 9th 2016: January 11th March 14th, May 9th

Meeting closed at 9.40pm

Cllr J. Adcock signed as correct 9th November 2015

Breckland Councillor Report.

Beachamwell September 14th 2015.

August has been a quiet month due to the summer recess.

I did though as Breckland council governor to the Q.E.H. Attended a Governors meeting and the A.G.M. the good news was that the Hospital is now out of special measures and thanks have to go to the chief executive and all her staff.

The Hospital has started a ward refurbishment program which is good news for all of us whom might need the Hospital services. Money is always going to be a problem as the fear is that with the age of the building the roof is going to have to be renewed in the near future.

Back with the council Breckland car parks are all going to be resurfaced? With new parking space lining I have attached a time and location program with this report.

Hazardous Waste

Breckland Council have organized an Amnesty Day for its residents to be able to dispose Free of charge.

Paint

Aerosols

Garden Pesticides and Fertilizers

Fire Extinguishers

Household Chemicals and Cleansers

Photographic Chemicals

Wood Preservatives, Treatments and Varnishers.

The nearest Recycling Centre's who are in the Scheme

Are East Dereham Rashes Green, Saturday 12th + Sunday 13th September.

King's Lynn, Willows Business Park Saddlebow, Saturday 26th + 27th September.

Opening Times

Planning

New regulations are being introduced from central Government in trying to help in the shortage of housing. One direct change that will affect Town + Parish Councils will be the s106 agreement monies

Town+ Parish councils will have to have a planned and costed scheme to present to planners as to receive this money.

Peter Wilkinson

Breckland District Council.